

Computerised Accounting Practical

Model # 008

Project No:

Title : **Datevalue**

Question

Mr.Karthik wants to apply for the post of Higher Secondary School Teacher, notified by PSC Kerala on 12/08/2017. As per the notification, the maximum age for applying for this post is 39 as on the date of notification. The date of birth of Mr.Karthik is 05/05/1974. With the help of Datevalue funtion, find out whether he is eligible to apply for the post or not.

Procedure

Step-1 : Open a blank worksheet in Libre Office Calc

Step-2 : Enter the labels in different cells as follows

Cell	Labels
A1	Datevalue of Notification Date
A2	Datevalue of Date of Birth
A3	Age in Days
A4	Age in Years
A5	Eligibility to Apply

Step-3 : Enter the following formula in the cell B1 to get date value of notification date

=DATEVALUE("12/08/2017")

Step-4 : Enter the following formula in the cell B2 to get date value of Date of Birth

=DATEVALUE("05/05/1976")

Step-5 : Enter the following formula in the cell B3 to get the age in days

=B1-B2

Step-6 : Enter the following formula in the cell B4 to get the age in years rounding it to the nearest 1

=Rounddown(B3/365,0)

Step-7 : Enter the following formula in the cell B5 to check whether he is eligible to apply for the job or not

=if(B4>39,"Not Eligible","Eligible")

Output

	A	B
1	Date Value of Notification Date	42928
2	Date Value of DOB	27885
3	Age in days	15043
4	Age in Years	41
5	Eligibility to Apply	Not Eligible